

Scottish Surgical Paediatric Society



Business meeting Minutes

1st May 2015

1. Apologies
 - a. GGY,ED, RC, SOT, LS
DMarshall, A Baillie

PRESENT:

**CONS- PH,CAH,CC,SC,MS,MEF,CD,GW,GH,AM,CD,FM,AS,TB,JA,JL
ST – LMC, PC, BA**

2. Previous minute

NO COMMENTS

3. Membership

- a. Update of the membership list. **NO NEW ISSUES**
- b. New membership **GILLIAN DUFFIE (CD/JA) – WILL CONTACT VIA MR DRIVER**
- c. Honorary membership

4. Accounts

- a. Clydesdale bank
- b. Accounts last 12 months

Meeting Nov 2014	£149.76
SMJ 2015	£339.50
Subs	£555.00
Balance 07/04/15	£7302.45

- c. Fees remain at £30 per annum. All active members paying correct fees.

NO COMMENTS. CB NOT IDEAL BUT CHANGING ACCOUNT LIKLEY TO INCURR COST. CONSIDER ON LINE PAYMENT SYSTEM.

5. Scottish medical journal (RC).

We continue our affiliation. We should submit the abstracts from this meeting with a short report to SMJ and see if it can be published.

CONTINUE OUR AFFILIATION – I WILL ATTEMPT TO SUBMIT A SYNOPSIS OF THE MEETING – RATHER THAN ABSTRACTS TO PREVENT THE RISK OF ‘DOUBLE’ PUBLICAITON.

6. Future meetings

- a. Autumn 2015 Glasgow, Mr Cascio organiser for Prof Carachi’s retiral meeting. Booked for Nov 2015 in the RCPSG
- b. Spring 2016 Dundee **AM/LS TO CONFIRM DATE**
- c. Autumn 2016 Aberdeen **CD TO CONFIRM LOCAL ORGANISER**
- d. **SPRING 2017 ?SIPS IN IRELAND**

e. AUTUMN 2017 ?

DISCUSSION OVER CURRENT MEETING AND THE THOUGHT OF CONSIDERING A FURTHER MEETING TO INCLUDE CHILDRENS ACTIVITIES (ABERNETHY OR ELSEWHERE) WILL DISCUSS FURTHER.

7. Website

- a. Open to suggestions for revision – new members more IT savvy
- b. Working ok. New meetings application form helps by copying details to local organiser and secretary. Required fields helps ensure details
- c. Email addresses: Continue to promote the fixed email addresses as this should become the easiest link to SSPS.
 - i. Secretary@ssps-info.org.uk
 - ii. meeting@ssps-info.org.uk

NO SUGGESTIONS – CONTINUE TO DEVELOP AS MEMBERS FIND USE. NOTE AOCB

8. Expanding the meeting

- a. Meeting opened to ortho and ENT. Submissions from ortho this time. Keep working on this and promote the meeting as a useful forum.

ORTHO AND ENT BOTH AWARE AND INVITED. 1 X ENT PAPER. DIFFICULT AS BOTH HAVE THEIR OWN MEETINGS – KEEP THE DIALOG OPEN.

9. Secretary

- a. I will have been in post for 4 yrs and will be looking for a successor.

CLARE CLARK AGREED TO TAKE ON THE POST. I WILL CONTACT THE BANK FOR THE PAPERWORK AND SEE IF WE CAN TRANSFER THE FUND MANAGEMENT.

10. AOCB

- a. LS – HAD ASKED COULD WE PLEASE USE THE SSPS AS A WAY OF DISSEMINATING NEWS AND DOCUMENTATION FROM GROUPS AND FORUMS. IDEA DISCUSSED AND UNIVERSALLY APPROVED – WITH THE PROVISIO THAT INDIVIDUALS ENSURE THAT ANY INFO/ DOCUMENTS BE SUITABLE FOR PUBLIC VIEWING – THERE CAN BE A MEMBERS AREA BUT SECURITY NOT UP TO NHS STANDARD SO AS WEBMASTER I WOULD SUGGEST THAT ONLY PUBLIC DOMAIN DOCUMENTS BE RELEASED. ACTION: ANY INFO USEFUL FOR ALL FROM ANY MEETINGS PLEASE FORWARD AND I WILL UPLOAD.
- b. FM – THE BILL MANSON QUACH – SHOULD IT BE GOLF OR OTHER. NEED TO HOLD THE NEXT COMPETITION.